**STUDENT SUCCESS SYLLABUS (SLS1122 – 3 credit hours)**

SLS 1122 (CRN \_\_\_\_\_\_) Fall Semester 2012 3 credit West Campus

Tuesday-Thursday

Professor: Dr. David Hosman Time\_\_\_\_\_\_\_\_\_\_\_

**E-mail: dhosman@valenciacollege.edu** Bldg. \_\_\_\_\_\_\_\_\_\_

**Office Hours:**

By appointment only

**Phone Number** (407) 299-5000 ext. 2802 (The Student Success Office)

**Required Materials:**

* Required Text: **Becoming a Master Student** 14th edition, Dave Ellis
* Student Success Portfolio
* Myers Briggs Self Assessment

**Major Learning Outcomes:**

* **Students will demonstrate critical thinking by analyzing ideas, patterns, and principles related to college and life situations.**
* **Students will use critical thinking skills to identify personal, academic and career goals and construct action plans to achieve them**
* **Students will communicate effectively with individuals and in groups through verbal and written methods.**
* Students will identify and evaluate their learning style and use that knowledge to practice effective study strategies across disciplines.

**Course Description:** Students learn and apply strategies for success in college and life-long learning. Major topics include setting academic, career and personal goals; effective communication; study strategies; critical thinking; self discovery; learning styles and mastering Valencia’s core competencies. Students develop education and career plans utilizing college resources.

**Course purpose:** The purpose of this course is to provide an opportunity for students to learn about college resources and adopt methods that support your success in school and life.

**Valencia Student Core Competencies:** Valencia faculty has defined four interrelated competencies (**Think, Value, Communicate, and Act**) that prepare students to succeed in the world community. These competencies are outlined in the College Catalog at **valenciacollege.edu/catalog**. In this course, through classroom lecture and discussion, group work, and other learning activities, you will further your mastery of those core competencies.

**Teaching Strategies:** The objective of this course will be achieved through lectures, individual and group experiences, guest lectures, audiovisual presentations, personality and learning styles inventories, and assignments outside of class. The instructor's role is to be a facilitator / guide in your experience of learning what Valencia expects of you, the student.

**Academic Dishonesty:** All forms of academic dishonesty are prohibited at Valencia.  Academic dishonesty included, but is not limited to, plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, and misuse of identification with intent to defraud or deceive. **Sanctions available to the professor should a violation occur are described in the Valencia Student Handbook or online at valenciacollege.edu/generalcounsel/policydetail.cfm?RecordID=193.**

**Student Code of Classroom Conduct:** Valencia is dedicated not only to the advancement of knowledge and learning, but is concerned with the development of responsible personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the professor. Students who engage in any prohibited or unlawful acts that result in disruption of a class may be directed by the professor to leave the class. Violation of any Valencia policies/procedures or classroom rules may lead to disciplinary action up to and including expulsion from the College. Disciplinary action could include being withdrawn from the class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions. **Valencia’s Student Code of Conduct can be found in the current LifeMap Handbook, or online at valenciacollege.edu/generalcounsel/policydetail.cfm?RecordID=180. Additional information is available in the College Catalog (valenciacollege.edu/catalog).”**

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**Students with Disabilities:** Students with disabilities who qualify for academic accommodations must provide a notification from the Office for Students with Disabilities (OSD) and discuss specific needs with the instructor, preferably during the first two weeks of class. **Location: (SSB-102) Phone: (407) 582-1523 URL:** [**http://valenciacollege.edu/osd/default.cfm**](http://valenciacollege.edu/osd/default.cfm)

**Student Assistance Program:** Valencia College is interested in making sure all our students have a rewarding and successful college experience. Valencia students can get FREE immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

**Electronic Devices:** All electronic devices such as cell phones must be turned off during class. Students texting or using cell phones may be asked to leave the class and may not be given credit for that class meeting. However, if there is an emergency situation that warrants the use of the cell phone or pager during class time, the student must notify the professor in writing prior to the beginning of class.

**Attendance:** Because so much of the learning experience in this class is interactive and participatory, attendance is a must!  Five points will be deducted **for each absence unless it’s an extenuating circumstance and documentation must be provided.**  Moreover, after **three** absences, you will receive an excessive absence notification. After the **fourth,** you may be withdrawn from the course. If you must miss class, you are expected to notify the instructor in advance.

**College policy is as follows:**  If your absences in a class become excessive, your professor will contact you in writing requesting a conference with you by a stated date and indicating that further absence may result in withdrawal from the course.  Your professor can withdraw you from a course for excessive absences without your permission.  If you come into class after roll has been taken, you are considered absent and it is your responsibility to have your absence vacated. **valenciacollege.edu/generalcounsel/print.cfm?RecordID=75 or valenciacollege.edu/catalog:** **http://valenciacollege.edu/businessoffice/documents/AcademicPoliciesandProcedures.pdf**

**Tardiness:** is very disruptive to your classmates and your professor. After the second tardy, five points will be deducted from your grade each time you are late. If you come into class after roll has been taken, you are considered late and it is your responsibility to have your tardiness vacated.

**College Withdrawal Procedure:** The College has initiated withdrawal procedures and timelines in response to legislation/rules adopted by the state legislature and State Board of Community Colleges. The deadline to withdraw from this course is ***(11/2/2012)***. Students who withdraw or are withdrawn before the deadline receive a “W.” **Students, who do not withdraw prior to the Withdrawal Deadline or fail to take the required final examination, will be assigned a grade based on performance in the course at the time of withdrawal**. Faculty may withdraw students after the withdrawal deadline only for excessive absences. This MUST be done before the last day of classes and cannot be done during finals week. **Additional information is available in the College Catalog (valenciacollege.edu/catalog) or Valencia Procedure 6Hx28:4-07: Academic Progress, Course Attendance and Grades, and Withdrawals can be found online at: valenciacollege.edu/generalcounsel/proceduredetail.cfm?RecordID=75.**

**Final Exam Policy:**  All students must take a final exam during the final exam week on the assigned day and time. Final Exam Policy is available online at **http://valenciacollege.edu/generalcounsel/print.cfm?RecordID=75 and valenciacollege.edu/catalog.**

**Important dates: valenciacollege.edu/calendar/importantdates\_withdraw.cfm**

Last Day to Drop w/o Academic Penalty: Sept 4

Faculty Work Day (Credit Classes Do Not Meet) West, East, Winter Park Oct. 11

(College Night and Transition Services, West)

College-Wide Spirit Day: Oct 18

Last Day to withdraw: Nov 2

Final Exams: Dec 10-16

College Closed (Credit Classes Do Not Meet): Sept 3, Nov 21-25, Dec 21-Jan 1

**Course Activities:**

1. **Attendance** is expected.

2. **Reading assignments** must be completed before the class period for which they are due. Class discussions are based on the readings, informed participation in discussions is expected.

3. **Writing assignments** will often accompany reading assignments and are due at the beginning of the class period for which they are assigned. Your name, date, day, and time we meet must be on each assignment. Ex. David Hosman 8/30/10 TR 10:00 AM. **All assignments are to be typed 12 font double space using (MLA format).**

4. **Journal writing** is required; late journals are not accepted. Journals are to be typed **one page** in length in order to get full credit. Students are required to write a minimum of 10 journals. Journal topics are included in the syllabus; students will be required to write a journal per week until they have reached the requirement of 10 journals.

5. **Goals Paper**, **Exploration Paper, and My Educational Plan** (See Student Success notebook) are to be completed by the due date. Guidelines for the goals and exploration papers are located in your SLS notebook. Papers that do not follow the guidelines will not receive a successful grade. **If you do not turn in any of these papers, you will not receive a passing grade for the course (F will be your grade).**

6. Homework should be done before coming to class and only will be accepted at the beginning of class.

7. **Electronic** assignments are to be submitted by the due date, no later than

9:00 pm.

8. **The group project guidelines** are in your SLS notebook; groups that do not follow the guidelines will be held accountable.

9. **\*No assignment will be accepted via e-mail unless given permission\***

**Makeup Policy**

**NO** late homework assignments will be accepted unless there was an extenuating circumstance and documentation is provided.

**GRADING:**

Tests will be given during the semester, and a Final Exam. MAKE UP TESTS WILL BE GIVEN IN CASES OF VERIFED MEDICAL OR PERSONAL EMERGENCIES.

Learning Portfolio Presentation 50

Group Presentation 100

Attendance and participation 150

Mid-Term 100

Learning Portfolio 200

Assignments, journals, 400

Goals Papre & Exploration paper

**A=1000-900 B=899-800 C=799-700 D=699-600 F=599-Below**

**Final Exam Policy:** The Learning Portfolio serves as the Final Exam for SLS 1122. All students must take a final exam during the final exam week on the assigned day and time for the class. Final Exam Policy is available online at **http://valenciacollege.edu/generalcounsel/print.cfm?RecordID=75 and valenciacollege.edu/catalog**.

**ALL INFORMATION SUBJECT TO CHANGE AT THE DISCRETION OF THE PROFESSOR --WRITTEN OR ANNOUNCED.**

**Journal Topics**

**The first week of college**: Reflect on your first week in college and elaborate on challenges and concerns you were faced with.

**Time Management:** After reading the Time Management chapter what strategies would you incorporate to better assist you in the area?

**Financial Empowerment:** After reading the Money chapter what will you do differently as it relates to financially securing your future?

**Goals:** What motivates you to complete your goals? Do you think that creating goals for yourself will help you become successful? Why?

**Reading:** Information was just released indicating that students who took the Scholastic Aptitude Test (SAT) did not score well in the subject area of reading. What strategies will you take to improve in the area of reading?

**VCC core competencies**: How would you apply Think, Value, Communicate, and Act to your academic goals?

**Myers Briggs Type Indicator:** What are your thoughts on the MBTI personality assessment? Do you feel that the assessment was accurate in interpreting your personality? Why?

**Diversity:** What is your perception of diversity? And what are some suggestions you think that would help us to achieve a harmonious nation?

**Health:** How would you evaluate your health? And what steps would you take to improve your health?

**Career Exploration:** What career can you see yourself doing for free? Why?

SLS 1122: Student Success Academic Record Sheet

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assignments: ( Max 450 points)

(1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(4)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(5) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(6) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(7) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(8) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(9) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(10) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(11) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(12) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(13)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(14)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

(15)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pts.\_\_\_\_\_\_\_

Total:\_\_\_\_\_\_

Goals Paper (Max 100 points)

Total:\_\_\_\_\_

Exploration Paper (Max 100 points)

Total:\_\_\_\_\_

Mid-Term (Max 100 points)

Total: \_\_\_\_\_

Learning Portfolio Presentation (Max 50 points)

Total:\_\_\_\_\_

Learning Portfolio (Max 200 points)

Total:\_\_\_\_\_

Grading Scale:

A= 1000-900 Points

B= 899-800 Points **Grand Total Points**: \_\_\_\_

C=799-700 Points

D=699-600 Points